

**Disclaimer:**

This is an unofficial translation of the *Beroepspraktijkovereenkomst* of ROC Mondriaan. In all legal matters, the Dutch original version applies.

**Vocational Training Agreement (*Beroepspraktijkvormingsovereenkomst, BPVO*)**

Agreement number:

**Undersigned**

1. Participant:

Name  
Nickname  
Address  
Postcode and city  
Telephone  
Date of birth  
City and country of birth  
Hereinafter the student

Concerns:

Program  
Crebocode  
Learning track

2. Vocational training company/organization (*Beroepspraktijkvormingsplaats, BPV place*)

Address  
Postcode and city  
Telephone  
Accreditation number (*erkenningnummer*)  
Herein represented by  
Name BPV organization  
Mailing address  
Postcode and city

3. Educational institute: **ROC Mondriaan**  
Domain  
Herein represented by

4. Vocational Education and Industry Knowledge Center (*Kenniscentrum voor beroepsonderwijs en bedrijfsleven, KBB*)

Address  
Postcode and city  
Telephone  
Herein represented by

BBL Only

5. Placement organization (*Detacheringsorganisatie*):

Address  
Postcode and city  
Herein represented by:

If indicated

According to:

Article 7.2.8 and 7.2.9 of the Adult and Vocational Education Act (*Wet Educatie Beroepsonderwijs, WEB*) dated 31 October 1995, describing the conditions related to vocational training.

We, the undersigned, certify that the information provided above is true and correct, and that the vocational training company is responsible for the student's vocational training in accordance with the articles agreed to by the parties and annexed hereto.

These articles are an integrated part of this agreement and refer to: student counseling, the method of evaluating skills acquisition and development and the instances and practice for early termination of the agreement.

The vocational training company/organization offering a training place (*BPV place*) allows the student to gain practical experience during the following period:

Starting date:  
End date:  
Number of vocational training hours<sup>1</sup>:  
Number of working hours according contract<sup>2</sup>

National core tasks and competency profiles as drafted by the Knowledge Center form the foundation for the guidelines  
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Agreed accordingly, at

Date signed:

Signature student: \_\_\_\_\_

Signature legal representative: \_\_\_\_\_

name representative (print): \_\_\_\_\_

Signature vocational training company/organization: \_\_\_\_\_

name representative (print): \_\_\_\_\_

Signature educational institution: \_\_\_\_\_

name representative (print): \_\_\_\_\_

On behalf of the Knowledge Center,  
name representative (print) \_\_\_\_\_  
declares that:

- a. The vocational training organization meets the standards for accreditation with reference to article 7.2.10 of the WEB (*Wet Educatie en Beroepsonderwijs*, Adult and Vocational Education Act)
- b. The applicable standards are still being met.

Signature Knowledge Center: \_\_\_\_\_

Signature placement company: \_\_\_\_\_

name representative (print): \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> Training hours are the estimated study load hours related to the BPV-place, based on 40 study weeks per year

<sup>2</sup> Working hours are the number of hours the student will work for the organization as agreed by the student and the vocational training organization

student underage

BBL Only

If applicable

BBL only

## Annex to the Vocational Training Agreement

### Article 1: vocational training content

The educational and formation objectives as stated in the Teaching and Examination Regulations (*Onderwijs- en Examenreglement*) of the program are the principles of the vocational training. The vocational training organization and ROC Mondriaan arrange the vocational training in such a manner that the required skills can be acquired.

### Article 2: Supervision

The vocational training organization appoints someone as vocational training supervisor (*BPV-begeleider*), in charge of supervising the student at the training place. ROC Mondriaan appoints one of its employees as vocational training teacher (*BPV-docent*), in charge of counseling the student.

### Article 3: Evaluation

ROC Mondriaan has final responsibility of evaluating whether the required skills related to the vocational training have been acquired. The evaluation includes evaluation by the vocational training organization.

The acquired skills evaluation procedure are described in the Teaching and Examination Regulations of the program. The student and the vocational training organization have read this procedure. The organization will enable examination of the vocational training, if necessary, at the training place.

### Article 4: Exam Participation

The student will be enabled by the vocational training organization to take part in ROC Mondriaan tests or exams during the vocational training.

### Article 5: Insurance

ROC Mondriaan takes out a collective accident insurance and a collective liability insurance for the student.

The collective accident insurance only provides supplemental coverage to the student's private insurance coverage.

### Article 6: Alternative training place

Should ROC Mondriaan and the Knowledge Center in question, after concluding this agreement, find that the training place is not or not completely available, is lacking supervision, or that the vocational training organization no longer meets the standards as described in article 7.2.10 of the WEB, or if there are circumstances that hinder proper vocational training, ROC Mondriaan will make an effort to arrange a proper alternative training place.

### Article 7: Registration industrial insurance board (*bedrijfsvereniging*) and tax authorities (*belastingdienst*).

The vocational training organization registers the student with the industrial insurance board and the tax authorities.

### Article 8: Code of conduct

The student must follow the vocational training organization's regulations, rules and instructions in the interest of order, safety and health.

### Article 9: Presence

Unless agreed otherwise and if not conflicting with the provisions regulating terms and conditions of the Youth Employment Decree, the working hours of the organization also apply to the student.

The student must inform the supervisor immediately in case of illness or absence due to other reasons, upon returning after absence, in line with the rules of the vocational training organization.

Article 10: Sexual intimidation, discrimination, aggression and violence

Should a student by or at a vocational training organization be confronted with sexual intimidation, discrimination, aggression or violence, the student has the right to immediately interrupt work. The student must immediately report the incident to the vocational training teacher and/or the Complaints Committee.

If applicable, the student concerned must follow procedures indicated in the "Regulations of treatment of complaints related to sexual intimidation, discrimination, aggression and violence".

Article 11: Confidentiality

The student shall keep confidential any information which has come to his/her knowledge and which is designated or should be considered privileged and confidential to the organization.

Article 12: Legal position and remuneration

Article 13: New agreement

Should the student not complete the vocational training within the set time limits, the student, ROC Mondriaan and the organization may agree to an altered vocational training program, for which another Vocational Training Agreement will be concluded.

Article 14: Problems and conflicts

In case of problems, conflicts or an occupational accident during the vocational training, the student must consult his supervisor and/or the vocational training teacher. They will seek solutions through joint consultation. Should the student find that the problem is not handled to his/her satisfaction, he/she may refer him/herself to the Chair of Domain Management as stipulated in article 8 of the Participant Charter (see [www.rocmondriaan.nl](http://www.rocmondriaan.nl), Participant Regulations).

Article 15: Termination agreement

This agreement terminates:

- a. when the Education Agreement between the student and ROC Mondriaan terminates,
- b. when the term subject to this agreement expires,
- c. by mutual consent of ROC Mondriaan, the vocational training organization and the student,
- d. when the student, in spite of urgent warnings, does not comply with the code of conduct as stipulated in article 8, a consultation between parties shall precede the decision.
- e. should one of the parties consider it imperative, based on important grounds, to terminate the agreement and should it not be considered reasonable to continue the agreement, a consultation between parties shall precede the decision to terminate.

ROC Mondriaan shall confirm the termination in writing and inform the student of his/her right to file a complaint based on article 8 of the Participant Charter.

Article 16: Final clause

ROC Mondriaan makes decisions in cases unforeseen by this agreement, after consultation with the organization and the student. Should this involve issues related to the Knowledge Center's responsibilities, the Knowledge Center will be involved.